

# RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District  
Board of Education  
Regular Meeting

Held at 6:00 PM Norwayne High School Library October 28, 2024

The October 2024 Regular Meeting of the Norwayne Local Board of Education was held on Monday, October 28, 2024 at Norwayne High School. Having due notice, the following board members were present: Doug Ingold, Kirk Gasser, Earl Rupp, Angie Smith and Winston Wyckoff, III.

## **CALL TO ORDER – President Doug Ingold**

## **Pledge of Allegiance (Official Opening of the Business Meeting)**

## **WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold**

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

### **Monthly Reports to the Board & Public**

**Principal Dave Dreher, Norwayne Middle School**

**2024-76 Smith moved and Gasser seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 6:16 pm.**

**VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.**

**2024-77 Wyckoff moved and Rupp seconded the motion to reconvene the open session at 8:22 pm.**

**VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.**

**2024-78 Smith moved and Gasser seconded the motion to adopt the October 28, 2024 agenda as modified.**

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

**VOTE: Yes: Smith, Ingold, Gasser, Rupp, Wyckoff.**

**2024-79 Gasser moved and Wyckoff seconded the motion to approve the Treasurer's Business items as presented:**

**TREASURER'S BUSINESS – Nicole Peters**

- A. Approve the minutes of the September 23, 2024 Regular Board Meeting.
- B. Approve the September 30, 2024 Bank Reconciliation and Financial Reports:

Receipts: \$ 1,379,534.38      Expenses: \$ 1,675,629.51

- C. Accept the following donations:

Norwayne Athletic Boosters	\$1,100	NHS Girls Basketball
Anonymous	\$500	NHS Boys Basketball
Chevrolet of Wooster	\$4,091.43	NHS Football
Butch Hiles Summer Basketball	\$200	NMS student needs
G & B Anderson, Inc.	\$100	NMS student needs
Creston Moose Lodge	\$100	NMS student needs
Thomas Barrett	\$100	NMS student needs
Natural Wellness & Prevention LLC	\$125	NMS student needs

Accept the following donations from Mrs. Acker:

NHS FFA	\$ 100	NHS Honor Society	\$ 100
NHS Drama	\$ 100	NHS Yearbook	\$ 100
NHS Student Council	\$ 256	NHS Teen Institute	\$ 100
NHS Newspaper	\$ 100	NHS Prom	\$ 200
NMS STEAM Club	\$ 100	NMS Power Pen	\$ 100
NMS Teen Institute	\$ 100	NMS Student Council	\$ 100
NMS Wash DC Trip	\$ 100	NHS Writing Club	\$ 100
NHS Academic Challenge	\$ 100	NHS E Sports Club	\$ 50
NHS Conservation Club	\$ 100	NHS Cheerleading	\$ 100
NHS Music	\$ 100	NMS Cheerleading	\$ 100
NHS Baseball	\$ 100	NHS Boys Basketball	\$ 100
NHS Girls Basketball	\$ 100	NHS Football	\$ 100
NHS Golf	\$ 100	NHS Boys Soccer	\$ 100
NHS Girls Soccer	\$ 100	NHS Tennis	\$ 50
NHS Softball	\$ 100	NHS Boys Track	\$ 100
NHS Girls Track	\$ 100	NHS Volleyball	\$ 100
NHS Wrestling	\$ 100	NHS Cross Country	\$ 50

- D. Approve the Payment-In-Lieu of Transportation contracts for FY25:

Bill & Sonya Ault	Emma, Lydia	Kingsway Christian
Scott & Angela Spade	Keegan, Kaden, Cole	Northside Christian Academy
Jacob & Kendra Gyurica	Malachi, Westin, Jaydn and Emery	Northside Christian Academy
Don & Susanne Kurtz	Autumn	St. Mary's
Matthew & Tina Gajda	Isabella, Asher, Leo	St. Mary's
Nichol Deem	Lawrence	Wooster Christian
Breanna Seager	Kaden	Wooster Christian
Matthew & Tessa Stanford	Evelina	Wooster Montessori
Ryan & Andrea Uhler	Emma	Wooster Montessori
Andrew & Megan Yoder	Benny	Wooster Montessori
Steve & Jessica Gasser	Dominic, Damon Desmin	Central Christian

- E. Approve the Five Year Forecast and Assumptions for FY25.
- F. Approval of Trane HVAC service contract for 2024-2025.
- G. Approve the Resolution to cover the Treasurer under Employee Dishonesty and Faithful Performance of Duty Policy in lieu of a Bond.

The Board of Education of the Norwayne Local School District met on October 28, 2024, commencing at 6:00 PM at Norwayne High School, with the following members present:

Doug Ingold      Angie Smith  
Kirk Gasser      Earl Rupp  
Winston Wyckoff III

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Kirk Gasser moved the adoption of the following resolution:

**RESOLUTION TO COVER TREASURER UNDER EMPLOYEE DISHONESTY AND FAITHFUL PERFORMANCE OF DUTY POLICY IN LIEU OF BOND**

WHEREAS, the Board Treasurer is required by Section 3313.25 of the Ohio Revised Code to purchase a surety bond, unless the Board approves under Section 3.061 of the Ohio Revised Code to cover the Treasurer under an Employee Dishonesty and Faithful Performance of Duty Policy (the "Policy"); and

WHEREAS, Board Policy DH allows for the Treasurer to be covered under the Policy in lieu of surety bond; and

WHEREAS, the Board desires to cover the Treasurer under the Policy in lieu of surety bond; and

NOW, THEREFORE BE IT RESOLVED that the Board hereby authorizes the Treasurer to take any action necessary to add the Treasurer to the Policy and end coverage of the surety bond.

BE IT FURTHER RESOLVED that the Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Winston Wyckoff III seconded the motion.

Upon roll call on the adoption of the resolution, the vote was as follows:

Doug Ingold      yes      Angie Smith      yes

**TREASURER'S CERTIFICATION**

The foregoing is a true and correct excerpt from the minutes of the meeting of the Board of Education of the Norwayne Local School District on October 28, 2024, showing the adoption of the resolution hereinabove set forth.

Dated: 10/28/24

Maile A. Peters  
Treasurer, Board of Education/  
Norwayne Local School District

- H. Approve a stipend to Cory Fankhauser to assist the NHS Bowling program.

**VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff, Smith.**

**2024-80 Rupp moved and Wyckoff seconded the motion to accept the committee reports and approve the recommendations.**

**PRESIDENT'S BUSINESS – Doug Ingold**

- A. Announcements/Correspondence/Introductions/Recognition
1. Congratulations to the 37 Junior and Senior Class Members recently inducted into the Norwayne High School National Honor Society.
  2. The Norwayne FFA Chapter is holding its Fall Benefit Dinner and Auction on Friday, December 6. The benefactor will be Chuck Steiner.
  3. Congratulations to Kylie Hostettler – on her 12th place finish in the 72 player Division 2 District Golf Tournament and the Boys Soccer Team Members and Coach Zimmerly for their 4th Consecutive WCAL championship.
  4. Congratulations to Elementary School Teacher Brooke Hare who was awarded the Miller Werner Award from the Ohio Council of Teachers.

**BOARD COMMITTEE REPORTS/RECOMMENDATIONS**

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
- B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith
1. Parent-Teacher Conferences are scheduled for November 13 for Middle School and High School students.
  2. School will be closed November 27 thru December 2 for Thanksgiving Break and Parent-Teacher Conference Comp Day.
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
1. The transportation office is finishing up the ODEW T-1 Report. This report includes the number of students riding and miles traveled for our district during the first full week of October.
  2. We celebrated National School Bus Safety Week Oct 21-25th to let the drivers know we appreciate them getting the students to/from school every day safely.
- D. Policy Committee – Chairperson, Kirk Gasser

*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*

Policies on second reading/adoption:

ACC	Political Commitments
DJC	Bidding Requirements
DM	Deposit of Public Funds (Cash Collection Points)
EBBA	First Aid
EBCE	Protection for Reporting Safety and Fraud Violations (Whistleblowers)
EDE	Computer/Online Services (Acceptable Use and Internet Safety)
EBCE-E	Acknowledgement of Receipt of Auditor of State Fraud-Reporting System Information
EBCE-R	Protection for Reporting Safety and Fraud Violations (Whistleblowers)
EDE	Computer/Online Services (Acceptable Use and Internet Safety)
GCD	Professional Staff Hiring
GDC/GDCA/GDD	Support Staff Recruiting/Posting of Vacancies/Hiring
IC/ICA	School Year/School Calendar
IGAH/IDAI	Family Life Education/Sex Education
IGD	Cocurricular and Extracurricular Activities
IGDJ	Interscholastic Athletics
JECBC	Admission of Students from Non-Chartered or Home Education
JED	Student Absences and Excuses
JEDC	Religious Expression Days
JHG	Reporting Child Abuse and Mandatory Training

Policy on First Reading/Review:

BHD	Board Member Compensation and Expenses
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E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold

1. The STEAM Committee Meeting was held on October 22, 2024. Students in Grades 5 – 12 are participating in a variety of STEAM learning opportunities.

F. Superintendent's Report – Kevin Leatherman

1. October 1st enrollment by building:

Elementary School	542
Middle School	307
High School	385
Career Center	<u>33</u>
Total	1267

**VOTE: Yes: Gasser, Rupp, Wyckoff, Smith, Ingold.**

**SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman**

**2024-81 Wyckoff moved and Rupp seconded the motion to approve the superintendent's agenda:**

A. Personnel Matters –

**Support Staff**

Lisa Bowen – Approve contract for District Bus Driver Position.

Substitute List:

Amy Skaggs – add to Non-Bachelor Degree Teacher substitute list

Tristan Ponting – add to Custodial and Lunchroom substitute list

**Supplemental Staff - pending proper certification and licensure**

eSports Advisor:

Matt Smith

NHS Winter Facility Manager:

Beth Lea

NHS Boys Basketball:

Shawn Deer – Assistant Coach

Scott Norman – Co-Assistant Coach

Trevor Hess – Co-Assistant Coach

NHS Girls Basketball:

Dan Williams – Assistant Coach

Caitlyn DeMassimo – Co-Assistant Coach

Shyla Urban – Co-Assistant Coach

NHS Wrestling:

Jesse McKinney – Assistant Coach

NHS Bowling:

Cory Fankhouser – Assistant Coach

NMS Boys Basketball:

Brendan Lanz – 8th Grade Coach

Eli Steiner - 7th Grade Coach

NMS Girls Basketball:

Kayla Marty – 8th Grade Coach

Taylor Straub – 7th Grade Coach

NMS Wrestling:

Nate Berry – Head Coach

Gibson Moore – Assistant Coach

NMS Cheerleading:

Annie Yoder – Cheer Advisor

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
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Leanne Ratica

Fine Arts

10/18/24

\$20

C. Approve MOU for Certified Staff Member Abbey Van Tyne.

**VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.**

**ADJOURNMENT**

*The November Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening November 25, 2024; Business Meeting 6:00 p.m.; Hearing of the Public 6:00 p.m.*

**2024-82 Smith moved and Gasser seconded the motion to adjourn the meeting at 8:37 PM.**

**VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.**

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**Board President**

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**Treasurer**

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